

Hallidays Point Public School



Learning, Caring, Sharing

Information Book

Principal: Peter Johnson

300 Diamond Beach Rd, DIAMOND BEACH

Phone: 02 6559 3009

Web: hallidays-p.schools.nsw.edu.au

Email: hallidays-p.school@det.nsw.edu.au

Artwork: *Gathang Country* created by Worimi Artist and Hallidays Point Public School's Aboriginal Education Officer, *Lara Went*. The artwork represents all people from the Worimi and Biripi communities surrounding our school, coming together as one- Learning, Caring and Sharing. The dolphin is the Worimi totem, and the shark is the Biripi totem. They are created in this artwork to show our bond protecting our people.

LETTER FROM THE PRINCIPAL

Dear Parents and Carers,

I extend a warm and heartfelt welcome to the new students and families who have joined our Hallidays Point Public School community. We are truly excited to have you as part of our school family.

At Hallidays Point Public School, we take immense pride in the exceptional learning environment we've created, and we believe it's something our local community can cherish. We are not just shaping minds; we are building futures.

Our vision is to foster a culture of curiosity, creativity, and compassion, empowering students to become confident, inquisitive, and responsible global citizens. We are dedicated to providing an inspiring and inclusive learning environment that embraces diversity, nurtures individual talents, and instills a love for lifelong learning. With a commitment to excellence, innovation, and strong community partnerships, we aspire to shape a brighter and more promising future for all.

I strongly encourage parents and carers to actively participate in the life of our school. Your involvement at home, communication with our dedicated teachers, and engagement with our school community bodies are vital to the success of both your own children and our school as a whole. Your contributions and support play a crucial role in creating an environment where every child can thrive and succeed.

Thank you for choosing Hallidays Point Public School for your child's education. We are here to work together in partnership to ensure the best possible learning journey for your child.

With warm regards,

Mr. Peter Johnson
Principal

SCHOOL SONG



*From the shores of the Pacific, we come to school each day,
Learning, caring, sharing, in all our work and play.
Hallidays Point Public School, to do our best is our rule,
And while we're here we're proud to be- part of the school beside the sea.*

*Hallidays Point, Hallidays Point is where we want to be,
Hallidays Point Public School, the best you'll all agree.
Teachers, parents, friends and all, help us to stand strong and tall,
And make us feel we're proud to be- part of the school beside the sea.*

*We love to show what we've achieved, to our friends and family.
Reading, writing, arithmetic, our creativity.
With help and guidance, we'll understand, our life's directions in our hands.
It started here with you and me- at our school beside the sea.*

GREAT LAKES LEARNING COMMUNITY

Hallidays Point Public School is a member of the Great Lakes Learning Community. Fellow member schools include Nabiac Public, Tuncurry Public, Forster Public, Pacific Palms Public, Bungwahl Public and the three Great Lakes College Campuses -Tuncurry Senior, Tuncurry and Forster.

The schools combine to provide a quality Kindergarten to Year 12 education for students across the Great Lakes area.

SCHOOL STAFF 2024

Principal	Mr Peter Johnson
Assistant Principal/ LST Coordinator	Ms Simone Brady
Assistant Principal	Mr Glenn Lawless
Assistant Principal	Mrs Kerri Powell (Relieving)
Assistant Principal, Curriculum & Instruction	Mrs Annette Barber
Classroom Teacher	Mrs Lisa Pursch
Classroom Teacher	Miss Kimberley Gilbert
Classroom Teacher	Mr Andrew Lissaman
Classroom Teacher	Mrs Katrina Simon
Classroom Teacher	Mr Curtis Landers
Classroom Teacher	Mr Chris Simon
Classroom Teacher	Mrs Kiera Hochkins
Classroom Teacher	Mr Robert Voorby
Classroom Teacher	Ms Jessica McConnachie
Classroom Teacher	Mr Lee Crozier
Librarian	Mrs Mary Wood
School Administrative Manager	Miss Tayla Reeves
School Administrative Officer	Mrs Imps Holden
School Administrative Officer	Mrs Joanne Whitfield
Student Wellbeing Officer	Mrs Michelle Brown
School Learning Support Officer	Ms Dianne Hatch
General Assistant	Mr Robert May (Relieving)
School Counsellor	Ms Kelsey Vandermey
Director, Public Schools NSW	Ms Joanne Edwards

SCHOOL CONTEXT

Hallidays Point Public School, nestled on the Mid North Coast of NSW in Diamond Beach, is a place where learning, growth, and community thrive. Our school is a vibrant hub of educational excellence and inclusivity, with an approximate student body of 300, representing a diverse range of socio-economic backgrounds.

Our dedicated team comprises of approximately 26 passionate educators and support staff, each bringing their own unique experiences and talents to the table. With a forward-looking approach, our teachers skillfully employ technology as a powerful tool to actively engage our 21st-century learners.

Hallidays Point Public School is not just about academic development; it's a place where we shape well-rounded individuals. We have embraced the 'Berry Street Education Model' in synergy with the 'Positive Behaviour for Learning' philosophy, creating an optimised environment for learning. We are also committed to embedding 'Visible Learning' strategies into our school culture, ensuring that every child is not just taught but known, valued, and cared for.

Through our 'Learning,' 'Caring,' and 'Sharing' Positive Behaviour for Learning expectations, we empower our students to embrace challenges, and nurture their emotional, social, and physical wellbeing. Our students develop crucial learner dispositions such as persistence, resilience, self-motivation, and reflection. We believe in continuous improvement. By instilling these core values and learner dispositions, we inspire every student, every teacher, and every leader to strive for progress year after year.

At Hallidays Point Public School, we cherish student voice and actively seek them out. In commitment to sustainability, our Waste Warriors adopt eco-friendly practices within our school. They seek innovative solutions to reduce our carbon footprint and promote a greener future. The Junior Positive Behaviour for Learning team, made up of motivated students, ensures that the voices of our young learners are heard and valued. Further leadership opportunities arise in Year 6 with a chance to take on school and sports captain roles.

We offer a wide array of extracurricular opportunities, including STEM activities, Public Speaking and Debating, Choir, and various sports representation. These activities are designed to encourage students to explore their interests and passions beyond the classroom.

Our school's thriving community is made possible through the unwavering support of the Great Lakes Learning Community and dedicated Hallidays Point Public School Parents and Citizens Association. Through collaborative partnerships and commitment to public education, we sustain a supportive school culture and strive for academic excellence.

SCHOOL EXPECTATIONS


The school operates under the core rules of the NSW Department of Education, which outlines the behaviour standard expected of all students.

We are a “Positive Behaviour for Learning” (PBL) school. PBL is an evidence-based whole school process that aims to improve learning outcomes for all students. By utilising a continuum of support, we promote student wellbeing within a school culture strongly focused on learning. Students are explicitly taught our PBL expectations of Learning, Caring and Sharing.

Incidents requiring further support or investigation may be referred to the “Restoration Station”. In this space, students participate in restorative conversations with an executive member and are provided with an opportunity to reflect on their behaviour and plan for improved conduct. The classroom teacher or duty teacher may write referrals for students experiencing social concerns or not meeting behaviour expectations.

Cases of violence or continued misbehaviour may result in suspension and expulsion as dictated in the NSW Department of Education guidelines. At the discretion of the principal, a student will be suspended consistent with procedures set down by the Department of Education & Training. Please refer to the Hallidays Point Public School Behaviour Management Policy for more information.

POSITIVE BEHAVIOUR FOR LEARNING EXPECTATIONS

HALLIDAYS POINT PUBLIC SCHOOL	
UNIVERSAL	
 Learning	<ul style="list-style-type: none">• Right place, right time• Be a positive role model• Be a responsible learner
 Caring	<ul style="list-style-type: none">• Be caring and respectful to others• Look after your belongings• Keep your hands and feet to yourself
 Sharing	<ul style="list-style-type: none">• Share spaces• Co-operate with others

GETTING TO AND FROM SCHOOL

All students are expected to be at school after 8:30am and before 9:00am. Getting to school on time is critical for a successful day!

At 2:55pm a bell will ring indicating that students who travel on the 'Ant' or 'Bee' bus are to leave their classroom and line up ready to be escorted to the front gate by executive staff.

Students who are being picked up (either by car or in person) also line up in their designated area ready to be escorted to either the front gate (for students being picked up by car) or the front of the hall (for students being picked up in person).

Students who travel on the 'Caterpillar' or 'Dragonfly' bus are dismissed at 3:00pm and supervised by a teacher until their bus arrives at approximately 3:20pm.

Students who attend Active OOSH are dismissed at 3:00pm, with students in kindergarten escorted over to the hall by OOSH staff.

Students who either ride their bike to school or walk home from school are dismissed at 3:00pm and exit the school by either the front gate or the access area at the rear of the school.

We ask that any Kindergarten, Year 1 or Year 2 student who is walking to or from school be accompanied by a parent or older sibling.

KINDERGARTEN

Children commencing school in kindergarten are required to provide an Immunisation History Statement on enrolment. The Statement will show whether the child is fully immunised. In the event of an outbreak of a vaccine-preventable disease, children not fully immunised may be excluded from school for the incubation period of the disease or the duration of the outbreak. It is also necessary for Administration staff to sight your child's birth certificate or passport as well as proof of residence.

The early weeks of school can be exhausting for children as they adjust to a new routine. When they come home, it is important to give them some quiet time to rest and recharge.



If your child has trouble with any aspect of toileting, please inform the classroom teacher. Unforeseen accidents may occur. Please leave a spare pair of pants in a plastic bag in your child's school bag.

SOME SKILLS YOUR CHILD SHOULD HAVE BEFORE BEGINNING SCHOOL

The following list is an indication of what we hope your child can do. It is by no means essential that they can do all, but if they are capable of less than 50% of the skills, a meeting with the transition coordinator is advised, as adjustments may be necessary or perhaps the child may benefit from an extra year to develop at home.

Wash hands with soap	Know name, address and phone number
Blow and clean nose	Put socks on correctly
Put on shoes and tie laces	Go to the toilet alone
Put on a jumper correctly	Do up buttons, press-studs, zippers
Recognise own name	Open/close lunch box and drink bottle
Recognise own library bag	Open/close school bag and library bag
Recognise own school bag	Put away belongings in school bag
Unwrap his/her own lunch	Know left hand from right hand
Know his/her basic colours	Know whether he/she has an elder brother/sister at this school and in what class

To actively support your child's Kindergarten transition, consider the following actions:

- Show interest in your child's school activities.
- Make daily reading a habit to boost literacy and foster a love for learning.
- Encourage questions and discuss everyday topics to nurture curiosity.
- Attend school functions to stay informed and engaged.
- Participate in Parent and Community (P & C) meetings for collaboration.
- Volunteer in various school activities to strengthen your child's educational experience.

A-Z



Accidents and sickness

Emergency contact numbers are filled in at the time of enrolment. Parents/carers nominate who can be contacted in case of sickness or accidents. It is important to keep this information updated along with all relevant medical information. Please inform the school of any changes.

Children who are feeling ill should report to their class teacher. Every effort will be made to contact the parent or the emergency contact if a child is deemed too unwell to remain at school. If your child appears ill in the morning before school, you are advised to keep them at home. Injured children should always report their injuries to the teacher on playground duty.

In the case of more serious matters, every effort will be made to contact the parents/carers or the emergency contact. If these numbers cannot be reached, medical attention will be sought.



Ambulance

In the case of a serious accident, an ambulance will be organised and the school will contact the parents/carers as soon as possible. There is no cost to parents/carers when an ambulance is called by the school.



Anaphylaxis

Parents/carers are to provide a copy of a child's 'Action Plan for Anaphylaxis' in consultation with their GP and submit the plan to the office for any child who suffers from anaphylaxis. This needs to be done annually.



Assemblies/presentations and awards

Fortnightly achievement awards are distributed by the class teacher at an informal student assembly on Mondays. Students are required to keep their awards at home and work towards earning 10 'points' before returning the awards to school to receive a 'merit' award. Once these awards have been added and signed off, they are returned to the student. The awards and point structure are as follows:

- Learning (yellow), Caring (blue) and Sharing (green) awards- 1 point
- White Achievement award - 2 points
- PBL award- 2 points
- Certificate of Merit (when the student has collected 10 points)
- Bronze, silver, gold and platinum medallions (5 merit awards, 10 merit awards, 15 merit awards, 20 merit awards)

Combined assemblies are held in the hall, generally on Wednesdays of Weeks 5 and 10 each term. Parents are notified if their child is receiving an award or medallion. **Students are required to hand in their awards if they qualify for a medallion or 'Certificate of Merit' at least one week before the assembly.**

At the end of each school year, we hold a 'Presentation Day Assembly'. Class teachers will present a small number of awards for application and effort within the class. Most sports awards are presented throughout the year, with major awards, library, music and science awards presented at the special presentation day assembly.

Asthma

Parents/carers are to provide an Asthma Management Plan in consultation with their GP and submit the plan to the office for any child who suffers from asthma. This needs to be done annually.

Attendance

All children have the right to an education. Only through regular school attendance can children make the most of educational opportunities, leading to greater social and economic outcomes.

The Education Act 1990 requires that parents (including carers) ensure that children of compulsory school age are enrolled at and regularly attend school. Children are required by law to attend school daily. Students who arrive after 9.00 am, are required to report to the administration office to be recorded as a partial absence. Parents/carers wishing to take students from the school between 9 am and 3 pm are also required to record a partial absence with administration.

The school should be notified in writing when a child is absent for any reason (this may also be completed via School Bytes). For planned student absences of five or more days, (i.e., family holiday) please fill in an extended leave application through the School Bytes Parent Portal. Absences are recorded on children's reports at the end of Semester One and Semester Two.

Best Start

The Best Start assessment occurs in the first few weeks of school and every Kindergarten child takes part. Kindergarten teachers work with each child individually to assess their skills and knowledge.

Bicycles

HPPS follows the guidelines set by the RMS (Roads & Maritime Services), which state that children under 10 years, are not physically mature enough to ride safely to school unsupervised. Students from 5-9 years of age may only ride their bikes to school if accompanied by an adult. Please remember that by law, all students are required to wear a helmet. If entering the school with a bicycle, it must be walked through school grounds. There is a bike rack located near the administration building.

Birthdays

If you wish to send a cake to celebrate your child's birthday, please send small individual cakes rather than large cakes that require cutting. Small items are easier to distribute and more hygienic to handle. Please do not send candles, matches or knives for birthday cakes.

Please be advised that we have several students and staff who are anaphylactic or are restricted to a gluten or dairy free diet. We are a nut aware school. Any small cakes that are brought in must come with a complete list of ingredients.

The school canteen provides a service to families where parents can purchase a 'Birthday Bucket' comprising of either Snap Sticks, TNT's or Quelch's (ice blocks). Please note that these are only available on canteen days (Wed, Thurs & Fri) and must be pre-ordered through the 'Spriggy' app.



Book Club

Scholastic Australia is a book company which allows parents/carers to purchase books at an economical price through the school. Order forms are sent home several times throughout the year. To place an order from Book Club, please place the completed order form and money in an envelope and take to the Office by the due date. Alternatively, parents can order online through the LOOP system. Just log on to the Scholastic website to process your order. All orders accumulate points so we can purchase books for our school library at no cost.



Bus

Kindergarten to Year 2 students automatically qualify for free bus travel. For students in years 3-6 to qualify for free bus travel, they must reside more than 1.6 kilometres (straight line distance) from the school or 2.3 kilometres or more by the most direct practicable walking route or cite safety concerns. All children travelling on buses must have a bus pass. The children must carry these passes. Apply here <https://transportnsw.info/school-travel-apply>.

As students are in uniform representing the school, they are expected to behave on buses. Children who are the subject of bus company complaints will be disciplined at school, and in fact, the school will encourage the bus company to suspend the passes of children who consistently misbehave.

- **Ant Bus (Bus 26)** - leaves at 2:55 pm and goes to Diamond Beach Rd, Blackhead Rd (James Forster Dr), Cooina St, High St, Main St Blackhead, Diamond Beach Rd.
- **Bee Bus (Bus 36)** - leaves at 2:55 pm and goes to Diamond Beach Rd, Red Head Rd, Seascape Dr, Cottesloe CCT, Seascape Dr, Red Head Rd, 2nd Coromont Cres, 2nd Hope St, Coromont, Red Head Rd, Diamond Beach Rd, Old Soldiers Rd.
- **Caterpillar Bus (Bus 26)** – leaves at 3:20 pm and goes to Diamond Beach Rd, Old Soldiers Rd, Figtree Dr, Panorama Dr, Diamond Beach Rd, Blackhead Rd, Pacific View Dr (Homestead Est.), 2nd Woodlands Dr, Pacific View Dr, Blackhead Rd, Lakesway, Chelmsbrook Dr, Idlewoods Cr, Chelmsbrook Dr, The Lakesway, Lakes Way Bus Stop Opposite Timbertops Dr, Opposite Oasis Service Station Tuncurry.
- **Dragonfly Bus (Bus 36)** – leaves at 3:20 pm and goes to Diamond Beach Rd, Blackhead Rd, The Boulevard, Coastal View Dr, Tallwood Dr, Hilltop Parkway, The Boulevard, Blackhead Rd, Federation Dr T/A Heritage Cl, Blackhead Rd, The Lakesway, Old Soldiers Rd, Tree View Dr, The Lakesway, Godfrey Hill Rd, Kiwarrak Dr, T/A Seaview Dr, Godfrey Hill Rd, Pacific Hwy, Off Ramp Manning River Dr, Manning River Dr South, Victoria St, Manning St.



Canteen

The P&C canteen offers a wide range of healthy foods at reasonable prices. Please contact the Canteen Supervisor to volunteer, or for further information please call the school. The canteen currently operates on Wednesdays, Thursdays and Fridays. All lunch and recess orders must be placed before 9:00am via the 'Spriggy' app or in a paper bag with the student's name, class and order clearly marked. The class basket is collected by a student from each class and distributed to the children by their teacher. Price lists are available on the school website or from the canteen (prices subject to change).



Car parking

Please observe the speed and parking signs near the school. It is not only illegal, but dangerous to disregard these signs. Police enforce these regulations. The car parks are for staff parking, deliveries and emergency vehicles only. Please do not park in the car park to drop off or collect your child.

Change of details

It is important to notify the school of any changes to your details, so that our records can be kept up to date.

Counsellor

School counselling is a confidential service available to all students. Counsellors are there to help students and their families with problems that may be preventing students from making the most of their education. The school Counsellor is trained to provide expert counselling support, therapies, and advice.

At HPPS, the School Counsellor is available by appointment to all students and their parents/carers. If you would like to speak to the school Counsellor, you can request a referral form from the office, the Learning & Support teacher or Principal.

Court orders

Parents/carers must supply any relevant court orders or similar documentation to the school. If these orders are changed through the courts, an update must also be sighted, and a copy kept at the school. The school cannot act only on parental verbal advice regarding custody orders. Family Court orders are made with paramount consideration to the child's best interests. Schools will facilitate compliance with them where possible.

Enrolment

Children can be enrolled at the school from Kindergarten to Year 6. Enrolments are done online via the school website or pick up an enrolment pack from administration. A Birth Certificate, up to date Immunisation Certificate and proof of address are required for enrolling all children. Please include copies of any family law or other relevant court orders if applicable. Children transferring from another NSW government school are picked up on our computer system and all relevant information is requested from their previous school.

It is necessary to have contacts, preferably a phone number or address of two people who can be contacted if you are not available in case of an emergency. Please ensure that you provide these details on the application for enrolment in the space provided and notify administration if there is any change to any of your contact details.

An out of zone application must be filled in for families residing outside the HPPS drawing area and places cannot be guaranteed.

Ethics classes

On Fridays between 11.10-12.10, students can opt in to participate in an Ethics class. This group attend according to the parent's request (notes are sent home with the children that are interested). The classes are subject to availability.

Excursions

Where possible, all classes participate in planned excursions during the year that enhance their educational experiences. These are designed to align with the current curriculum. Parents are

informed via 'School Bytes', outlining the purpose of the excursion and costs. Excursions (including carnivals), performances, and cultural events are part of our school's normal educational programs and children are expected to attend. If you require financial assistance, please contact the principal to discuss the matter confidentially.



Fruit break/ 'Crunch & Sip'

We promote healthy eating and during the day we have a short fruit break. We encourage children to bring a piece of fruit or vegetable e.g., small apple, banana, watermelon, rockmelon, grapes, strawberries or carrot sticks in a container. No fruit in packets. Water only.



Headlice

Headlice are a regular problem in schools. All children are susceptible to contracting lice no matter how clean their hair may be. It will help if you check your child's hair regularly and immediately report any infestation. Infected children should not attend school until appropriate treatment has taken place.



Homework

Daily home reading is the homework required by all students at HPPS. Reading together can be a valuable time shared with your children and to discuss their learning. Reading with your child each night will help in all areas of school. From time to time some teachers may allocate a project to be completed and during Term 3 all students (Years 1-6) are required to prepare and present a speech for assessment. Please refer to our Homework Policy on the school website for more information.



Immunisation

'The Public Health' Act 2010 requires parents/carers to provide documented evidence of the immunisation status of all students enrolling in school. This does not mean that immunisation is compulsory. However, in the event of an outbreak of a vaccine preventable illness, students who have not been vaccinated will be required to remain at home for the duration of the outbreak.

Students starting school for the first time who have not already had booster immunisation should have one booster injection against diphtheria and tetanus and one booster dose of oral polio vaccine. Students can be vaccinated against measles/mumps. Seek your family doctor's advice.



Infectious diseases

Please log on to the following website for the list of all infectious diseases and their time frames: www.health.gov.au. If there is an outbreak in the school, information and fact sheets will be provided to the school community.



Interviews

Parents are encouraged to come to school or call to discuss any relevant matters. In the first instance, contact should be made to the class teacher, as they can usually solve all problems/enquiries quickly and efficiently. If the class teacher is not able to solve the problem, the Assistant Principal for the grade is the next person to approach. They supervise all classes on a Stage and will follow up on any issues you raise. Parents and carers can book an interview with an Assistant Principal or Principal by contacting the school either by phone or email.

Please call the office to make an appointment to discuss any issues that may arise with the relevant staff. If you are not sure who to talk to, the office staff can point you in the right direction.

Items brought to school

The school bears no responsibility for items that are brought to school and are subsequently lost or damaged. Any items that are valuable or fragile should not be brought to school.

Late arrivals/ early departures

If students arrive to school after 9:00am, they must present to the office to be given a late arrival slip to take to their teacher. If you need to collect your child earlier than 2:55pm for an appointment, please visit the office to have them recorded as leaving early. Students will be called to the front office to be collected. No adults are to go to the classroom to pick up children.

If your child is being picked up by a person other than the parent, the parent must notify the school by phone or in writing prior to this happening.

Learning Support Team

The Learning Support Team (LST) meet on a regular basis to discuss planning and programs for both individual students and groups of students. Personalised Learning and Support Plans are done in consultation with parents and the LST.

Library

All classes have weekly library lessons with flexible learning spaces. Borrowing is undertaken during their lesson and a library bag is needed to protect books in transit to and from school. Lost or damaged books are expected to be replaced by the parents/carers, so please keep them out of the reach of younger children and pets.

Lost property

If an item is found with the student's name on it, it will be returned to the child. Items without a name will be sent to the office. PLEASE label all your child's belongings.

Medication

A 'Student Health Condition Support' form, which is available from administration, must be completed.

All prescribed medication is to be taken to the school administration office before 9.00am and will be administered by the designated staff member at the appropriate time. The medication should be clearly marked with the child's name, the name of the medication, the dosage and the time to be administered.

Mobile phones

Student mobile phones must be handed in at the front office and collected at the end of the school day by the student. If a child fails to hand in their mobile phone, it will be given to the principal to be kept in a secure location. Parents will then need to collect the phone from school.

Taking photos or filming whilst at school on the bus is strictly prohibited. Students must not lend a phone to another student for any use. The student who owns the phone will be held responsible for its use.

If parents/carers need to pass a message onto their child during school hours, they should contact administration.

Newsletter

Our newsletter is posted to our school Facebook page, the 'School Bytes' portal and uploaded to our school website. The newsletter informs families about upcoming events, news of school activities and student's achievements.

Notes and money

All permission notes are sent out to parent/carer email addresses via School Bytes. Payments can be made through School Bytes or by EFTPOS at the office. We ask that if you are paying in cash, please have the correct amount of money, as it is difficult to give change.

If you require hard copy notes or have any questions or concerns, please contact the office on 6559 3009.

Office hours and administration staff

Office hours are from 8:30am -3:30pm.

Our School Administration Manager is Miss Tayla Reeves and our School Administration Officers are Mrs Imps Holden and Mrs Joanne Whitfield.

OOSH (before and after school care)

Before and after school care operates in the school hall Monday to Friday.

Morning session- 6:30am-8:30am; Afternoon session- 3.00pm-6:00pm.

For further information please contact Active OOSH (6554 8905). Flyers are available in the school office.

Parents and Citizens Association (P&C)

The P&C Association is a school-based organisation with membership open to parents, staff and interested citizens.

What does the P&C do?

- Promote the interest of the school by bringing parents, citizens and staff into close cooperation.
- Assists in providing facilities and equipment for the school and promoting the school.
- Encourages parent participation in curriculum and other educational issues in school.

The P&C meet on Wednesday of week 5 each term. Please contact the school office for further details or to pick up a membership form.



Parent participation

Parent participation is encouraged at Hallidays Point Public School. Showing an active interest in your child's education reinforces the importance of school and learning.

Here are several ways to actively engage with our school community:

- Join the Parent and Community (P&C) group: contribute your ideas, insights, and support to our school's parent association.
- Become a parent helper: offer your assistance in classrooms or at school events to enrich the educational experience for your child and others.
- Read and review school information and notes: stay involved by carefully reading and discussing the materials your child brings home from school.
- Participate in surveys: share your valuable input through surveys to help us continuously improve our school.
- Volunteer in the canteen: support our school by volunteering in the canteen and helping with various tasks.
- Attend special school says: be present on special occasions and events to celebrate the school community and engage with fellow parents, teachers, and students.

All parent and close relative volunteers are required to obtain Child Protection clearance which includes completing a Declaration and providing a government-issued photo ID showing full name, date of birth and current address to the Administration staff prior to performing volunteer activities. Other volunteers are required to obtain a WWCC, complete a Declaration and provide Government-issued photo ID showing full name, date of birth and current address to the Administration staff prior to performing volunteer activities. Please note that the school is also required to sight current registration documents and driver's licences for all parents/vehicles transporting students. These formalities need to be organised well before the event. We cannot process these on the morning of the event.

For Work Health and Safety and insurance reasons all volunteers and visitors must sign in and out at the school administration office upon arrival and departure.



Parent/ teacher meetings

In Term One, parent teacher interviews are held to discuss student's educational needs. Any concerns and questions can be aired early and enable parents and carers to discuss their child's needs. Parents are encouraged to take this opportunity to meet the class teacher and learn about how the class will operate. Parent Teacher interviews may also be held early Semester Two in Term Three if requested by the parent/carer or teacher.



Reports

The school will report on your child's progress in a variety of ways. A written report will be provided at the end of Term Two and at the end of Term Four. If you are concerned at any time about your child's progress, please make an appointment to see the appropriate teacher.



Photos

Each year the school arranges for class, individual and sibling photographs to be taken by a professional photographic company. All photographs are pre-paid and order forms and envelopes are supplied. Parents and carers are under no obligation to purchase these photographs.



School Bytes parent app

This can be downloaded from the Apple or Google app stores. The app is free for all parents and carers. The Parent Portal app allows you to manage your child's attendance, view school alerts, receive notifications, sign permission notes and pay for excursions etc.



School contribution and resource levy

Parents/Carers should note that these are voluntary contributions, and that no child will be discriminated against due to non-payment.

Payment of student fees can be paid by School Bytes, cash or cheque. School Contributions have been set at the following rate:

First Child	\$20
Second Child	\$10
Subsequent children	\$5 to a maximum of \$40.00 per family/per annum.

Resource fee	
Each child	\$35.00



School hours

The school is open to students from 8:30am.

8:30am: Teacher supervision in the playground begins.
8:57am: Stop play, go to the toilet, line up ready for the teacher.
9:00am: Students go into class.
10:45am: Recess - students sit to eat recess in the playground.
11:07am: Students stop play, go to the toilet and line up outside their classrooms.
11:10am: Students go back into class.
1:10pm: Lunch - students go to the lunch area to eat their lunch before play.
1:57pm: Lunch finishes, students to the toilet and line up for afternoon classes
2:00pm: Students go back into classroom.
2:55pm: Early bus and pickup students come out of classroom.
3:00pm: End of the school day.

Students are not to arrive at school before 8:30am (except for students on the early bus). There is no supervision prior to this time and responsibility lies with the parents/carers.



School supplies

Students in kindergarten will be supplied with pencils, crayons etc. All other students will require their own stationary. Exercise books are supplied by the school to K-6 students. Students will need their own labeled library bag, backpack, lunchbox and drink bottle. More detailed information about your child's classroom and what is needed will be sent home early in the new school year.



School uniform

Girls

Everyday Uniform

- Material is blue check made into either: Tunic with drop waist and pleats, collar has yellow piping trim, cap sleeves OR Shorts worn with navy blue polo shirt with school logo.
- Navy bucket hat

Sport

- Navy blue polo shirt with school logo worn with checked shorts.

Boys

Everyday Uniform

- Navy blue polo shirt with school logo worn with navy blue shorts
- Navy bucket hat

Sport

- Navy blue polo shirt with school logo worn with navy blue shorts

Both Girls and Boys

- Navy blue bucket hat
- Navy blue socks
- Black shoes/ sport shoes for sport days

Cold Weather Additions for Girls & Boys

- Navy blue hooded zip jumper, navy blue hooded jumper with kangaroo pocket, girls' pants and boys long navy pants.

Suppliers of Uniform Items

The following items can be purchased through the P&C:

- Material and piping
- Shirts
- Girls Tunics/ shorts
- Boys shorts
- Hats and socks
- Hooded and zipped jumpers

The Uniform Shop is open from 8:30am to 8:55am each Tuesday, Wednesday, Thursday and Friday. It is located next to the school administration office. Patterns for the tunic and shorts can be borrowed for a fee of \$5.00 which is refunded when the pattern is returned.

Hats to be worn – “No Hat, No Play” school policy. Students without hats are restricted to playing under the Covered Outdoor Learning Area.

ALL clothing and belongings including drink bottles, lunch boxes, containers, hats and jumpers should be marked with your child’s name and a distinctive mark. Children should know the mark.



Special Religious Education (SRE)

Scripture teachers from several religious denominations visit the school on Fridays between 11:10am and 12:10pm. They offer Catholic and Non-Denominational (Anglican, Baptist, Uniting and other Christian religious lessons). Students attend classes according to the parent’s request at the time of enrolment. If at any time you would like to change your request, please write a note and give to the office or complete an opt-out of scripture form.

Sport

We have 3 sport houses at Hallidays Point Public School:

Ruby- Red

Emerald- Green

Sapphire- Blue

Each student is placed into a house group and stay in that group throughout their Primary years. Times for these sporting activities are advised by teachers to ensure parents/carers are aware of the child's particular sport day. Swimming, athletics and cross-country carnivals are held annually. Students are encouraged to wear their house colours on carnival days.

Student insurance

The NSW Department of Education does not carry insurance which covers students for injuries suffered at school. Parents may wish to arrange private insurance. The school does have ambulance cover to meet the costs of any ambulance transport required.

Student Representative Council- Junior PBL team

The Junior PBL Team at Hallidays Point Public School consists of self-nominated students with an interest in the Positive Behaviour for Learning systems and processes.

With support from the teacher led PBL Team, students contribute ideas, assist with whole school PBL lesson planning, deliver PBL messages to the students, organise fundraisers and contribute to many other school initiatives.

Visitors and School Community Charter

Hallidays Point Public School - School Community Charter can be found on the school's website and copies are available from the front office.

Parents/carers and visitors to the school are expected to:

- Not approach other children regarding issues that may arise. Please see a teacher.
- Report to Administration to sign in if you are staying in the school grounds after 9:00am e.g., canteen volunteers, parent helpers.
- Treat all persons associated with the school with respect and courtesy.
- Make appointments in advance to obtain an interview.
- Follow requests of staff.

Work, Health and Safety

Procedures are in place to ensure the safety of all members of the school community and visitors. It is the responsibility of the school community and visitors to ensure a safe environment. Parents, staff, students and visitors are asked to report any unsafe conditions within the school. Please refer to our school website for the Work Health and Safety Policy Summary.

